

**SECTION 2  
TABLE OF CONTENTS**

<b>SECTION</b>	<b>SECTION CONTENT .....</b>	<b>PAGE</b>
<b>1.</b>	<b>Notice - Request for Qualified Vendor Applications (RFQVA) .....</b>	<b>1-1</b>
<b>2.</b>	<b>Table of Contents .....</b>	<b>2-1</b>
<b>3.</b>	<b>Instructions to Applicants</b>	
	3.1 Inquiries .....	3-1
	3.2 Application Preparation .....	3-1
	3.3 RFQVA Schedule .....	3-4
	3.4 Verification .....	3-4
	3.5 Protests .....	3-5
	3.6 Evaluation .....	3-5
<b>4.</b>	<b>Background</b>	
	4.1 Mission, Vision, and Values .....	4-1
	4.2 Program Eligibility.....	4-2
	4.3 Program Description .....	4-3
	4.4 Consumer Choice.....	4-4
<b>5.</b>	<b>Service Requirements/Scope of Work</b>	
	5.1 Provider Qualifications .....	5-1
	5.2 Staffing.....	5-2
	5.3 Training.....	5-3
	5.4 Delivery of Services.....	5-3
	5.5 Service (Prior) Authorization.....	5-4
	5.6 Referrals for Services.....	5-5
	5.7 Individual Support Plan (ISP) and Related Activities .....	5-5
	5.8 Quality Management Plan.....	5-5
	5.9 Transition .....	5-6
	5.10 Recordkeeping .....	5-6
	5.11 Application and Use of Rate Book and Billing Manual .....	5-7

<b>6.</b>	<b>DES/DDD Standard Terms and Conditions</b>	
6.1	Definition of Terms.....	6-1
6.2	Agreement Interpretation .....	6-3
6.3	Agreement Administration and Operation.....	6-4
6.4	Costs and Payments .....	6-8
6.5	Accountability .....	6-13
6.6	Agreement Changes .....	6-16
6.7	Risk and Liability .....	6-17
6.8	Warranties .....	6-20
6.9	State’s Contractual Remedies .....	6-25
6.10	Agreement Termination .....	6-26
6.11	Agreement Claims .....	6-28
<b>7.</b>	<b>Service Specifications.....</b>	<b>7-1</b>
	Specialized Habilitation with Music Component .....	7-2
	Specialized Habilitation, Behavioral-B .....	7-6
	Specialized Habilitation, Behavioral-M.....	7-9
	Habilitation, Communication.....	7-12
<b>8.</b>	<b>Map of DDD Districts .....</b>	<b>8-1</b>
<b>9.</b>	<b>Attachments (i.e. Forms to be completed by Applicant)</b>	
	A. Application and Qualified Vendor Agreement Award .....	9 Att. A-1
	B. Qualified Vendor Application and Directory System .....	9 Att. B-1